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# Oaklands Parent & Carers Council

## Office Bearers:

**Chairperson:** Elaine Weir  
**Vice Chair:** Steven Mansfield

**Secretary:** Trina Kirkpatrick  
**Treasurer:** Michael Donn

## Members:

Jane Holmes

Steph Craig



Oaklands Parents & Carers Council (Closed Group)

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## MINUTES

**Venue:** Oaklands School, Conference Room

**Date:** Wednesday 23<sup>rd</sup> November 2016

**Time:** 7.00pm – 8.40pm

1	Welcome and Apologies	ACTIONS:
	<p>In attendance: Elaine Weir Steven Mansfield Morna Phillips Leigh Verdot Michael Donn Steph Craig</p> <p>Apologies from: Jane Holmes</p> <p>EW thanked everyone for coming along.</p>	
2	Previous minutes.	
	<p>Approved. Treasurer – Banking info – Elaine working on this Kidzcare – providing holiday clubs until Easter, thereafter the tender is out for the next contract.</p>	

		<b>ACTIONS:</b>
<b>3</b>	<b>Parent Council matters</b>	
	<b>3.1 PC Constitution approved</b>	A copy will be placed on the PC board and website MP
<b>4</b>	<b>Head Teacher's Report</b>	
	<p><b>4.1 Feedback on feasibility study.</b> Options will be presented to PC.  Morna and Euan (Braidburn H/T) are leading on the study and are responsible for the focus group and pulling the information together in order to present the initial options.</p> <p>The drive behind the feasibility study is the need for more space for children with ASD.</p> <p>Morna and Euan have visited Isobel Mairs school in Newton Mearns and plan to visit the South Craig campus which is a mixed profile school.</p> <p><b>Timeline:</b>  Monday 28/11 6.30pm – Special schools Meeting – Elaine to attend  Wednesday 30/Maria Lloyd, Leah Hart, Martin Vallely are meeting to look at the options. Potential of 5 options to be reduced to 2/3.  Wednesday 7/12 11am – Meeting for PC Chairs/HTs/Maria Lloyd  Friday 9/12 – Feasibility meeting with lead professionals @ Parent reps at Braidburn.  Wednesday 14/12 – possible joint PC Meeting with Braidburn with Martin Vallely  Thursday 15/12 – Staff in both schools will be updated with options.</p> <p>By Christmas the options should be known. This then has to go to committee in March. Staff and parent workshops to consider the final options will be held in the New Year.</p>	
	<b>4.2 School News – Very sadly Connall passed away. Elaine sent flowers and cards on behalf of the PC.</b>	
	<b>4.3 Care inspectorate draft report is looking very good following an unannounced CI visit.</b>	
	<b>4.4 Parent consultations were a success.</b>	
	<b>4.5 Move re-evaluation and inspection Tues 29/11.</b>	
	<b>4.6 Remembrance assembly 11/11 went well.</b>	
	<b>4.7 Welly for the yard fundraiser raised £84.</b>	
	<b>4.8 Christmas calendar coming out with the next newsletter</b>	MP

	<b>4.9 Severe weather warning – school closures will be announced on Radio Forth and parents will receive a text message.</b>	
	<b>4.10 Parent Pay will be introduced to the school to make payments online.</b>	
	<b>4.11 School development improvement plan document is on the website.</b>	
<b>5</b>	<p><b>‘How good is our School’ presentation. Informative power point presentation provided by Leigh. This is the self evaluation tool kit HGIOS provided by Education Scotland. ‘looking inwards/outwards/forwards’</b></p> <p><b>The framework centres on the following:</b></p> <p><b>Performance indicators</b></p> <p><b>Leadership and management</b></p> <p><b>Success and achievements</b></p> <p><b>Learning Provision</b></p> <p><b>Emphasis on Partnership Working.</b></p>	
<b>6</b>	<b>Meeting dates:</b>	
	<p><b>Thursday 15<sup>th</sup> Dec after the school Christmas celebration.</b></p> <p><b>Wednesday 25<sup>th</sup> January 7pm</b></p> <p><b>Wednesday 22<sup>nd</sup> February 11am</b></p>	
<b>7</b>	<b>AOB</b>	
	<p><b>Council member’s photos to be taken for School notice board.</b></p> <p><b>Minutes of PCC meetings will go onto website, and parents &amp; carers made aware by text message. A copy will also be posted on the notice board at the entrance to the school.</b></p> <p><b>EW again thanked everyone for coming along and showing support for a new PC.</b></p>	<b>EW to arrange at next meeting</b>

**Mn**